



CORONAVIRUS RISK ASSESSMENT

Carried out by: Grace Vincent

Date: 15th May 2020

Reviewed: Continually reviewed

Risk area: The Spread of Coronavirus

Carried out by: Grace Vincent

Date: 15th May 2020

Risk identified:	Who is at risk:	Level of risk:	Control measure and person(s) responsible:	Review:
Social Distancing	Staff, parents, children, other essential visitors	Moderate	<ul style="list-style-type: none">• Minimum staff on site at any one time• Staff working with same colleagues and children as much as possible.• Spacing out at mealtimes and snack times, stagger times if needed.• Consider sectioning room for smaller groups.• Ensure clear instructions for parents entering and exiting the building. To wait their turn upon entering, and maintain social distancing in the car park and surrounding areas.• Consider using both doors, as a two way entrance/exit system.• Aprons, gloves and masks to be worn if close proximity to adults is likely (drop off and pick up times)• Staff to social distance with each other wherever possible.• Staff to minimise unnecessary contact with children, but will comfort them if needed, alongside our stringent cleaning regime.• Encourage as much independence as possible when children are using the toilet.• Wear appropriate PPE when changing nappies.• Stand side by side rather than face to face if socially distancing is not possible for any reason.• Keep enough refreshments in separate areas of the room.• Parent usually come and go at different times of the day, social distancing will be adhered too easily outside of the building by parents. Reminders on wall and taped areas will help with this.	Ensure all staff and parents are informed, continually review

<p>Drop Off and Collection</p>	<p>Staff, parents, children, other essential visitors</p>	<p>Moderate</p>	<ul style="list-style-type: none"> • Children will be collected and dropped of at the front door, one family at a time. Handover from parents will be kept to a minimum. Parents to encourage children to walk independently. • Staff will wear appropriate PPE if deemed necessary for handover from parents, as this could mean being close and face to face to another adult. • Non-essential visitors will not be permitted access. • Only essential items will be brought in from home. Bags (with nappies/wipes and change of clothes only), coats, and other appopriate outdoor clothes/footwear, lunchbox and snack (both ins disposable bags and named). • No toys are to be brought into nursery, no art work will be sent home during this time. • Verbal feedback will be given at the end of the day/ session and you will be informed if an accident form or otherwise needs signing. • We will provide drinks cup and water/milk to ensure we can safely sterilise our items and eliminate the amount of items coming into the nursery. • Staff to bring minimum requirements for the day, small personal handbags and lunch only in disposable packagings. 	<p>Ensure all staff and parents are informed, continually review</p>
---------------------------------------	---	-----------------	--	--

<p>Displaying Symptoms of COVID-19</p>	<p>Staff, parents, children, other essential visitors</p>	<p>Moderate</p>	<ul style="list-style-type: none"> • If anyone becomes unwell with a new, continuous cough or a temperature of 37.8 or higher whilst in Nursery they will be sent home immediately. While waiting to be picked up they will wait in the office or isolated in the classroom (e.g. book corner) with a member of staff wearing gloves, apron and mask. • If a member of staff becomes symptomatic they will go home immediately. • In an emergency 999 will be called, if a person becomes seriously ill or injured or their life is at risk. • When at home, the family will self isolate for 14 days. If tested and the test shows a negative result, they will be able to return when they feel well enough. • Current Government/Public Health England guidance about isolation of other individuals who have been in contact will be followed if a child or adult becomes symptomatic or tests positive. • RIDDOR will be contacted if a child is tested positive to COVID-19 and the whole setting will self-isolate for 14 days. 	<p>Ensure all staff and parents are informed, continually review</p>
<p>Personal Hygiene/Hand Washing</p>	<p>Staff, parents, children, other essential visitors</p>	<p>Moderate</p>	<ul style="list-style-type: none"> • Anyone entering the nursery will be required to wash their hands first with soap and warm running water for at least 20 seconds. • All children/staff will wash their hands for at least 20 seconds at regular intervals throughout the day and always before eating, after toileting, after a cough/sneeze is caught in a tissue and before going into different areas of the nursery. • We will use paper towels for drying hands and dispose of these in a bin immediately. • We will take hand sanitiser with us when running water is not accessible, and have this on our person at all times (staff). • Ensure a positive experience of hand washing and use this as an opportunity to teach self care to the children. 	<p>Ensure all staff and parents are informed, continually review</p>

Coughs and Sneezes	Staff, parents, children, other essential visitors	Moderate	<ul style="list-style-type: none"> • Operate the 'catch it, bin it, kill it method at all times. Always sneeze/cough into a tissue, put it straight into the bin and immediately wash your hands. Staff to aid children with this if need be. • Ensure a good supply of tissues around the classroom and outdoor area 	Ensure all staff and parents are informed, continually review
Touching Your Face	Staff, parents, children, other essential visitors	Low	<ul style="list-style-type: none"> • Avoid touching faces, eyes, nose, mouth at all times, encourage children to do the same. • Be aware of this at all times. • Regular hand washing will help eliminate any germs carried on the hands. 	Ensure all staff and parents are informed, continually review
Clothing/Uniform	Staff, parents, children, other essential visitors	Low	<ul style="list-style-type: none"> • All staff to clean uniform and any other personal clothes when returning home from nursery. • Parents asked to ensure all children clothes are washed at the end of their day at nursery, and to not wear the same item two days in a row (or before it has been washed). • Staff/children and parents encouraged to wash shoes when returning home. 	Ensure all staff and parents are informed, continually review
Cleaning	Staff, parents, children, other essential visitors	Moderate	<ul style="list-style-type: none"> • Frequent cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, gates, telephones, keyboard, mouse, toilet flush, tablets, light switches, toys and resources (including outside) using appropriate cleaning products and methods. • Clean areas after use, if small groups of children are swapping between areas of the classroom/ outside. • At least at 8am, 11am, 1pm, 3pm and at the end of the day when all children have gone home. This is to be shared out between staff on a rota basis. 	Ensure all staff and parents are informed, continually review

Room Routine/Layout	Staff, parents, children, other essential visitors	Low	<ul style="list-style-type: none"> • Remove soft furnishings, dress up clothes, teddies etc • Remove 'clutter' from rooms to create more space • Reduce number of toys/resources to minimum and those that can easily be disinfected • Reduce whole class time • Play outside as often as possible • Open windows/doors whenever possible 	Ensure all staff and parents are informed, continually review
Personal Protective Equipment (PPE)	Staff, parents, children, other essential visitors	Low	<ul style="list-style-type: none"> • Disposable Gloves: are available for staff to wear at any time, and will always be worn during nappy changing and toileting as per usual. • Disposable Aprons: are available for staff to wear at any time, and will always be worn during nappy changing and toileting as per usual. • Masks/Face Coverings: Staff can wear masks/face coverings if they deem it necessary. Although as per the guidance these have proven to be ineffective unless in close proximity to other adults. Cloth face coverings will be provided if wanted. Disposable masks are provided for use when with a sick child. It is not necessary for children to wear face masks. 	Ensure all staff and parents are informed, continually review

Mental Health	Staff, parents, children, other essential visitors	Moderate	<ul style="list-style-type: none">• Staff supervisions from the management will help to ensure all staffs well-being needs are being met.• No staff will be asked to do anything they do not feel comfortable with.• Staff and children's mental health will be a top priority and we will maintain a positive, calm atmosphere at all times.• Management will offer whatever they can to promote the well being of anyone at the nursery.• All staff and visitors will be mindful of their actions and language around children.	Ensure all staff and parents are informed, continually review
----------------------	--	----------	---	---